

**GOVERNMENT OF MEGHALAYA  
PERSONNEL & ADMINISTRATIVE REFORMS (B) DEPARTMENT  
(ADMINISTRATIVE REFORMS CELL)**

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**ORDERS BY THE GOVERNOR**  
**NOTIFICATION**

**Dated Shillong, the 4<sup>th</sup> September, 2024.**

**No.PER(ARC)6/2023/48** - In partial modification to this Department's Notifications No.PER(ARC)3/2012/Pt.I/338 dated 14.1.2021 for Sl.No.37 and No.PER(ARC)6/2023/32 dated 22.12.2023, for Sl.No160-166 which are as under:

Sl. No	Name of Service	Number of working days for service delivery after receipt of application	Department/ Organization	Designated Official	Appellate Authority
37.	Recommendation of License of Bottling Plant, Distillery, Breweries, Retail/ Wholesale, Shops for Liquor at district.	120 days.	Excise, Registration, Taxation & Stamps Department.	Deputy Commissioner of concerned districts.	Commissioner of Excise.
160.	Export Permit for Beer	7 days.	Excise, Registration, Taxation & Stamps Department.	Assistant Commissioner of Excise, HQ, Shillong	Principal Secretary/ Commissioner & Secretary/ Secretary to the Government of Meghalaya, Excise, Registration, Taxes & Stamps Department.
161.	Import Permit (Zero IPF)	7 days.		Assistant Commissioner of Excise, HQ, Shillong	
162.	Retailer permits for canteens	3 days.		Assistant Commissioner of Excise, HQ, Shillong	
163.	Export permit for ENA Outside state	7 days		Assistant Commissioner of Excise, HQ, Shillong	
164.	Export permit for ENA within state	7 days		Assistant Commissioner of Excise, HQ, Shillong	
165.	Export permit for ENA (Overseas)	7 days		Assistant Commissioner of Excise, HQ, Shillong	
166.	Export permit for Beer (Overseas)	7 days		Assistant Commissioner of Excise, HQ, Shillong	

have been amended as follows:

Sl. No	Name of Service	Number of working days for service delivery after receipt of application	Department/ Organization	Designated Official	Appellate Authority
37.	Recommendation Of License of Bottling Plant, Distillery, Breweries, Retail/ Wholesale, Shops for Liquor at district.	90 days.	Excise, Registration, Taxation & Stamps Department	Deputy Commissioner of concerned districts.	Commissioner of Excise.
160.	Export Permit for Beer	7 days.	Excise, Registration, Taxation & Stamps Department	<b>Commissioner of Excise/Joint Commissioner of Excise/ Deputy Commissioner of Excise/ Assistant Commissioner of Excise, HQ, Shillong.</b>	Principal Secretary/ Commissioner & Secretary/ Secretary to the Government of Meghalaya, Excise, Registration, Taxes & Stamps Department.
161.	Import Permit (Zero IPF)	7 days.	Excise, Registration, Taxation & Stamps Department	<b>Commissioner of Excise/Joint Commissioner of Excise/ Deputy Commissioner of Excise/ Assistant Commissioner of Excise, HQ, Shillong.</b>	Principal Secretary/ Commissioner & Secretary/ Secretary to the Government of Meghalaya, Excise, Registration, Taxes & Stamps Department.
162.	Retailer permits for canteens	3 days.	Excise, Registration, Taxation & Stamps Department	<b>Assistant Commissioner of Excise/ Superintendent of Excise/ Sub-Divisional Officer HQ, Shillong.</b>	<b>Deputy Commissioner of concerned.</b>

Sl. No	Name of Service	Number of working days for service delivery after receipt of application	Department/ Organization	Designated Official	Appellate Authority
163.	Export permit for ENA Outside state	7 days	Excise, Registration, Taxation & Stamps Department	<b>Commissioner of Excise/Joint Commissioner of Excise/ Deputy Commissioner of Excise/ Assistant Commissioner of Excise, HQ, Shillong.</b>	Principal Secretary/ Commissioner & Secretary/ Secretary to the Government of Meghalaya, Excise, Registration, Taxes & Stamps Department.
164.	Export permit for ENA within state	7 days	Excise, Registration, Taxation & Stamps Department	<b>Commissioner of Excise/Joint Commissioner of Excise/ Deputy Commissioner of Excise/ Assistant Commissioner of Excise, HQ, Shillong.</b>	Principal Secretary/ Commissioner & Secretary/ Secretary to the Government of Meghalaya, Excise, Registration, Taxes & Stamps Department.
165.	Export permit for ENA (Overseas)	7 days	Excise, Registration, Taxation & Stamps Department	<b>Commissioner of Excise/Joint Commissioner of Excise/ Deputy Commissioner of Excise/ Assistant Commissioner of Excise, HQ, Shillong.</b>	Principal Secretary/ Commissioner & Secretary/ Secretary to the Government of Meghalaya, Excise, Registration, Taxes & Stamps Department.
166.	Export permit for Beer (Overseas)	7 days	Excise, Registration, Taxation & Stamps Department	<b>Commissioner of Excise/Joint Commissioner of Excise/ Deputy Commissioner of Excise/ Assistant Commissioner of Excise, HQ, Shillong.</b>	Principal Secretary/ Commissioner & Secretary/ Secretary to the Government of Meghalaya, Excise, Registration, Taxes & Stamps Department.

Sd/- C.V.D. Diengdoh  
Secretary to the Government of Meghalaya  
Personnel & Administrative Reforms (B) Department  
(Administrative Reforms Cell).


**Memo.No.PER(ARC)6/2023/48 -A**

**Dated Shillong, the 4<sup>th</sup> September, 2024.**

Copy to :-

1. All Administrative Departments.
2. All Heads of Department.
3. All Deputy Commissioners/SDOs (Civil).
4. Director of Printing and Stationery, with a request to publish the Notification in the Meghalaya Gazette.
5. State Informatics Officer/Senior System Analyst, NIC, Shillong to publish the service notified in the State Portal.
6. ✓ The Under Secretary, Meghalaya State Public Service Delivery Commission, Shillong for information.
7. The Deputy Secretary to the Govt. of Meghalaya, Excise, Registration, Taxation & Stamps Department with reference to your letter No.ERTS(T)103/2021/323 dated 9.2.2024 and letter No.ERTS(T)103/2021/419 dated 26.7.2024.

By orders etc.,

  
Deputy Secretary to the Government of Meghalaya  
Personnel & Administrative Reforms (B) Department  
✓ (Administrative Reforms Cell).