

SS. (303)

**GOVERNMENT OF MEGHALAYA  
PERSONNEL & ADMINISTRATIVE REFORMS (B) DEPARTMENT  
(ADMINISTRATIVE REFORMS CELL)**

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**CORRIGENDUM**

Dated Shillong, the 5<sup>th</sup> February, 2024.

No.PER(ARC)22/2023/26- The recording date indicated in the Minutes of the Meeting issued by this Department vide letter Memo.No.PER(ARC)22/2023/23-A dated 22.12.2023 may please be read as "16<sup>th</sup> October, 2023" instead of "16<sup>th</sup> November, 2023".

Sd/- (L.K. Diengdoh, MCS.,)  
Deputy Secretary to the Government of Meghalaya  
Personnel & Administrative Reforms (B) Department  
(Administrative Reforms Cell).

Memo.No. PER(ARC)22/2023/26-A,

Dated Shillong, the 5<sup>th</sup> February, 2024.

**Copy to:**

1. The P.S. – to the Hon'ble Chief Minister Govt. of Meghalaya. for kind information of Chief Minister.
2. The P.S. – to the Chief Secretary Govt. of Meghalaya. for kind information of Chief Secretary.
3. The P.S. to the Chief Commissioner, Meghalaya Public Service Delivery Commission for information of Chief Commissioner.
4. The State Informatics Officer, National Informatics Centre (NIC), Meghalaya for information.
5. The Deputy Commissioner, \_\_\_\_\_ for kind information and necessary action.
6. All Administrative Department.

By orders etc.,

Deputy Secretary to the Government of Meghalaya  
Personnel & Administrative Reforms (B) Department  
✓(Administrative Reforms Cell).

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Minutes of the meeting on Meghalaya Right to Public Services Act, 2020 held on 16<sup>th</sup> November, 2023 in the Conference Hall, Main Secretariat Building, Meghalaya, Shillong.

Members Present: at Annexure -I

The meeting was chaired by the Hon'ble Chief Minister in the presence of Addl. Chief Secretary, Govt. of Meghalaya and the Chief Commissioner, Meghalaya State Public Service Delivery Commission.

At the outset, the Chief Commissioner, Meghalaya State Public Service Delivery Commission briefed about the structure and provisions of the Meghalaya Right to Public Service Act, 2020.

Thereafter, a presentation was made by the Meghalaya State Public Service Delivery Commission. A soft copy of the Presentation has been mailed by the Commission to all the Departments/Offices concerned.

After a thorough discussion and deliberation on the presentation by Meghalaya State Public Service Delivery Commission, the following decisions were taken in the meeting :-

1. All concerned Administrative Departments/ Offices are again reminded to submit the details of the e- services (online services) as per given format to Personnel & AR Department (ARC) for notification of the same. (Action: All concerned Administrative Departments/ Offices).
2. All concerned Administrative Departments/ Offices are to submit the application form on their respective notified services to NIC, Shillong with a copy to the Meghalaya State Public Service Delivery Commission. (Action: All concerned Administrative Departments/ Offices and NIC, Shillong).
3. All concerned Administrative Departments/ Offices are to transition the notified offline public services to online platforms so as to ensure accessibility and convenience to citizens. (Action: All concerned Administrative Departments/ Offices).
4. All concerned Administrative Departments/Offices are to comprehensively review the existing long SLAs in respect of their respective notified services. (Action: All concerned Administrative Departments/ Offices).
5. All Administrative Departments/Offices are to identify high volume offline public services (G2C and G2B) immediately. Once identified, the details of the services as per given format shall be furnished to the Personnel ARC Department to notify them under the Act. (Action: All concerned Administrative Departments/ Offices).
6. All Administrative Departments/Offices are to collaborate and coordinate with Finance Department to operationalize UPI Payments facility in eGRAS on priority for seamless digital transactions. (Action: All concerned Administrative Departments/ Offices).

The meeting concluded with a vote of thanks from the Chairman.

Sd/- (Dr. Shakil P. Ahammed, IAS)  
Addl. Chief Secretary,  
Govt of Meghalaya, Shillong

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P.S-1833/24  
09/11/24


Memo.No. PER(ARC)22/2023/23 -A,

Dated Shillong, the 22<sup>nd</sup> December 2023.

**Copy to:**

1. The P.S. – to the Hon'ble Chief Minister Govt. of Meghalaya. for kind information of Chief Minister.
  2. The P.S. – to the Chief Secretary Govt. of Meghalaya. for kind information of Chief Secretary.
  3. The P.S. to the Chief Commissioner, Meghalaya Public Service Delivery Commission for information of Chief Commissioner.
  4. The State Informatics Officer, National Informatics Centre (NIC), Meghalaya for information.
  5. The Deputy Commissioner, \_\_\_\_\_  
for kind information and necessary action.
  6. The State Informatics Officer, National Informatics Centre (NIC), Meghalaya for information.
- ✓ All Administrative Department.

By Order etc.,



Deputy Secretary to the Government of Meghalaya  
Personnel Administrative Reforms Department  
" (Administrative Reforms Cell)

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