

ANNEXURE 1

To,

The Chief Commissioner
Meghalaya State Public Services Delivery Commission
Meghalaya, Shillong

Sub: Submission of Tender for Geotechnical Investigation for the Meghalaya State Public Services Delivery Commission

Dear Sir,

We are pleased to submit our tender for Geotechnical Investigation for the Meghalaya State Public Services Delivery Commission in response to your tender invitation **No. SPSDC/AOL/2023/108, dated 20th June, 2024.**

We, the undersigned, declare that:

1. We have examined and have no reservations to the Bidding Documents.
2. We offer to execute in conformity with the Bidding Documents the Geotechnical Investigation Works
3. Our Bid consisting of the Technical Bid and the Price Bid shall be valid for a period of 180 days starts from the date fixed for the bid submission deadline, and it shall remain binding upon us and may be accepted at any time before the expiration of that period.
4. Our company has not been blacklisted by any Government, Government Agency or Public Sector Undertaking.

Enclosed herewith, please find our detailed proposal comprising the following documents:

1. **Tender Submission Form:** Duly filled and signed.
2. **Technical Bid:** Detailed approach, methodology, and work plan.
3. **Financial Bid:** Detailed cost breakdown and payment terms.
4. **Company Profile:** Background information, qualifications, and experience.
5. **Relevant Experience:** References from similar projects.
6. **Supporting Documents:** As indicated in the Eligibility Criteria

Should you need to contact us, please feel free to reach out to [Contact Person's Name], [Contact Person's Designation], at [Contact Person's Phone Number] or via email at [Contact Person's Email Address].

Yours sincerely,

[Your Name]

[Your Designation]

[Your Company Name]

[Your Company Address]

[City, State, PIN Code]

[Phone Number]

[Email Address]

Company Seal

Enclosures: As stated

