

Form for Application to Erect, Re-Erect or to make material Alteration in any Place in a Building

To,

The Authority
Sir/Madam,

I hereby give notice on behalf of Shri. (owner) that the owner intends to erect/demolish or make alteration the building situated at and in accordance with the building Bye-law No..... and I forward herewith, the following plans and specification duly signed by me and by the owner.

1. Site plan, Building Plan, Section, Elevation.
2. Ownership Title (lease/Conveyance/Sale Deed, etc.).
3. Statement of Proposal and Certificate as per Form I (A).
4. Structural Design Basis Report / Structural Drawings.
5. Other document, as required Service Plan, Parking and circulation plan, Landscape Plan.
 - (i) The building plan has been prepared strictly as per the approved building Bye-laws.
 - (ii) Certified that the Building Plans submitted for approval will satisfy the safety requirements as stipulated in the Building Bye-Laws & the structural design including safety from hazards based on soil conditions has been duly incorporated in the design of the building.

.....
.....

Signature of the Owner(s)

Name of owner(s)
Address of the owner(s)

(Signature of Registered
Architect/Technical Personnel)
Registration No. of the
Architect/Technical Personnel
Address of the Technical Personnel

Encl. : As stated above

Dated

Statement of the Proposal and Certificate

By the Owner and Registered Architect / Technical Personnel

Classification of the Proposal (To erect / re-erect / demolition)

Building of situated at

Plot Area sq.mt. / feet (Size)

Area Statement

Description	Permissible	Existing (sq.mt./ft.)	Proposed (sq.mt./ft.)	Remarks (sq.mt./ft.)
Max.Ground coverage				
LGF/UGF/Basement				
Ground Floor				
First Floor				
Second Floor				
Third Floor				
Fourth Floor				
Fifth Floor				
Sixth Floor				
Total Floor area				
Floor Area Ratio				
No. of Dwelling Units				

Maximum height (in meters)

Setbacks	Permissible (m)	Proposed (m)
Front		
Rear		
Left		
Right		

Parking spaces

Open Parking	Covered parking	Total Parking (sq.mt.)

(a) Approximate number of inhabitants proposed to be accommodated

(b) The number of latrines, Urinals, Kitchens, Baths to be provided

(c) The source of water to be used in the construction

(d) Distance from public drain

We hereby certify that

1. Plot is lying vacant and no construction shall be started before sanction.
2. The plot is free from all encumbrances (owner responsibility).

Signature of Owner(s)

Signature of Registered Architect/Technical Personnel

Name

Name

(in block letters)

(in block letters)

Dated

Dated

AFFIDAVIT CUM UNDERTAKING BY OWNER OF BUILDING

1. That I / We S/o / W/o
Age R/o do hereby solemnly affirm and declare as under :-
2. That the deponent(s) is/ are competent / authorized to submit this Affidavit.
3. That the deponent has submitted the building plan application for sanction of building plan of the plot at
4. That Parking provision/ residual floor / soft roofing structure is proposed for the building as per the submitted building plans and accepts any modification made there to by the Authority.
5. That the residual floor / soft roofing structure/parking space sanctioned shall not be used for any other purpose except as specified in the byelaws. .
6. The approved parking and circulation spaces shall not be converted to any other use (habitable or non habitable), space for generator sets, sentry sheds etc. The parking and circulation spaces shall not be converted or blocked or used for any other activity.
7. That the Authority will be free to take any action if the parking spaces / residual floor / soft roofing structure are being occupied by the deponent(s) in case of violation of this undertaking. This stipulation shall also be applicable on such person to whom it is sold / transferred.

DEPONENT

Verification :

Verified at on thisday of that the contents of the above affidavit are true and correct to the best of my knowledge and belief and nothing has been concealed therefrom.

DEPONENT