

Documents/Enclosures for approval of plan and permission to construct/ extend/or take into use of any building as a factory.

Mandatory Documents/Enclosure to be uploaded online:

1. Application for such permission shall be made in Form No.1 online.
2. Drawings, drawn to scale, showing:-
 - i. The site of the Factory and immediate surroundings including adjacent buildings and other structures, roads, drains, etc.
 - ii. Machinery lay-out plan showing the position of the plant and machinery, aisles and passage-ways (Mandatory).
 - iii. Elevation of the factory building shed/furnace/crusher plant (Mandatory).

The following mandatory documents to be uploaded online for Registration/Grant /Renewal/ of Boiler Certificate under the Boiler Act, 1923.

1. Owner ID Proof (Mandatory Upload), any one of these

- Aadhaar Card
- Voter ID Card
- Passport
- Pan Card
- Driving License
- Bank Account Passbook

2. Owner Address Proof (Mandatory Upload), any one of these

- Passport
- Aadhaar Card
- Ration Card
- Electricity Bill
- Telephone Bill
- LPG Connection Document
- Bank Account Passbook

3. Other Uploads (Mandatory Upload):

A. Registration/Grant of Boiler Certificate:

1. Apply Online for Registration of Boiler.
2. Registration boiler folder containing Form-II, III-A, III-B, III-C, Form IV of IBR, Design Data Book original, Design Calculations File, IBR approved Boiler Pressure Part Drawings, detailed approved plant layout drawing indicating position of the boiler.
3. Certificates of mountings and fittings of boiler in Form-IBR in original.
4. Requisite Fee for registration of Boiler, Fee for Steam Pipes after uploaded of Steam Pipes Drawing.

B. Renewal of Boiler Certificates:

1. Apply online for renewal of Certificates.
2. Upload the Up-to-date Boiler Certificate
3. Pay requisite Fee for Inspection.
4. Preparation of Boiler for inspection and testing.

4. In case of Boiler Ownership Transfer from other State (Mandatory Upload):

- I. Form I Memorandum of Inspection Book – PDF
- II. Transportation advice – PDF
- III. Transfer letter issued by Chief Inspector of Boiler of the State